

Cancellation and Refund Policy

All courses are subject to a non-refundable application fee to cover administration costs. The amount of the application fee is 10% of the course cost or \$25 (whichever is the greater) to a maximum of \$450.

Please choose your course carefully. The College cannot accept responsibility for changes in work release or personal circumstances. Students paying for their own air fares are advised to obtain travel insurance to cover potential losses in the event of course cancellation.

Refunds will only be given where a minimum of ten working days notice is given of withdrawal from a course. Students are not eligible for a refund when they have transferred from another course for which they did not give the required notice.

The College reserves the right to cancel or postpone any course at any time for any reason as determined by the College. Where the College cancels a course, the full course fee, including the application fee, will be refunded.

Disclaimer

All information in this brochure is correct at the time of printing and is subject to change without notice.

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Contemporary nursing in Australia: Orientation and assessment of competence as a registered nurse

**Program information
for refresher/re-entry
registered nurses**

July 2008 – June 2009

Creating nursing's future

About the College

The Mission of the College is to provide leadership through partnership with nurses in line with the changing needs of the community, trends in health service delivery and the aspirations of nurses themselves.

As part of the College's commitment to ensuring customer focused performance through the provision of goods and services of the highest quality, its endeavours are the subject of a number of quality management activities.

About the program

The College of Nursing offers refresher/re-entry programs designed to meet the needs of registered nurses who wish to update their nursing knowledge and clinical skills and demonstrate their competence.

The goal of the program is to orientate participants to contemporary nursing practice in Australia, building upon their previous knowledge, skills and experience to prepare them to demonstrate safe practice at the entry to practice level according to the Australian Nursing and Midwifery Council (ANMC) competency standards for the registered nurse.

The program consists of pre-reading and on-campus components. It is estimated the pre-reading, which is undertaken prior to attending the College, will take approximately 40 hours to complete. The on-campus component includes lectures, group activities, tutorials and simulated clinical sessions.

Participants will be provided with study materials and a self appraisal tool which will be used throughout the program and can be used for future professional development.

Participants must successfully complete a number of written and simulated clinical assessment items.

Duration

The duration of the program is either 200 hours or 240 hours (4 to 6 weeks) depending on the participants orientation needs.

On-campus sessions are generally conducted from 9.00am to 4pm although some days may have an alternate time schedule. Opportunities for self study, tutorials and library attendance are available.

Entry criteria

The applicant must hold current registration with a state or territory nurse regulatory authority, for example the Nurses and Midwives Board of New South Wales.

Program fee

\$3000.00 (including GST)

The cost for the program consists of a \$300.00 non-refundable application fee and \$2700.00 which is to be paid prior to the program commencement.

Application process

1. Complete application form
2. Forward completed application form (and non-refundable application fee) along with a copy of your current authority to practise as a registered nurse.

Note: Applications are processed in order of receipt. Class size is approximately 25. The program will only be conducted if there are sufficient applicants.

3. Successful applicants will be notified by mail. Outstanding fees are to be finalised at least one month before the program commencement.

Program dates

Program 226

On-campus: 3 to 28 November 2008

Extended route

3 November to 9 December

Program 227

On-campus: 1 to 26 June 2009

Extended route

1 June to 7 July 2009

Venue

On-campus: The College of Nursing, 14 Railway Parade, Burwood.

Web addresses for additional information

Australian Government Department of Health and Ageing

- website: www.health.gov.au/backtonursing or 1300 733 314
- scholarships may be available, contact 1800 11 72 62 or 1800 11 22 40

Australian Nursing and Midwifery Council
www.anmc.org.au

NSW Health Department

- website: www.health.nsw.gov.au/nursing/reconnect.html
- Re-connect/Refresher hotline 1800 330 933

Nurses and Midwives Board, New South Wales
www.nmb.nsw.gov.au

Proposed course content includes:

- The role of the registered nurse in contemporary nursing practice
- Professional standards and guidelines
- Legislative requirements including OHS, documentation, Nurses Act
- Medication management
- Pharmacology
- Infection control
- Drug calculations
- Case scenarios
- Clinical skills workshops
- Intravenous therapy/volumetric pumps
- Patient assessment
- Pain management
- Wound management
- Applying for a position, CV
- Managing challenging behaviours