The College of Nursing

incorporating The NSW College of Nursing

Literacy and/or Numeracy Entrance Test for Certificate IV in Nursing (Enrolled Nursing) Enrolment Form

For information on exemptions please contact the Nursing and Midwifery Office at NSW Department of Health

Please complete and print clearly

Test details

Indicate the test you are seeking to enrol in by ticking **one** of the boxes below:

☐ Literacy and numeracy test ☐ Literacy test ☐ Numeracy test

Preferred test date _____ time _____ venue _____

Applications close 10 working days prior to the date of the test. Applications are processed in order of receipt and applicants are placed into the test (date and time) of their choice OR the next available test. Applicants will be notified by mail of confirmation of booking into a test date and time.

Have you undertaken a Literacy and/or Numeracy Entrance Test for Certificate IV in Nursing (Enrolled Nursing) previously:

☐ No ☐ Yes, please provide details of test(s) undertaken and test date(s)

_____

_____

A sample of both literacy test and numeracy test is available on the College of Nursing website: www.nursing.aust.edu.au

I am able to obtain the sample test: ☐ Yes ☐ No, please forward a sample of the test I have applied for to me by mail.

Please provide details of your full name (as appears on the photo identification that **must** be shown on the day of test)

Surname (Ms/Mr/Mrs/Miss) _____

Given names _____

Postal address _____

_____ Post code _____

Telephone _____ Mobile _____ Date of birth _____

Email address _____

Are you of Aboriginal or Torres Strait Islander origin?

☐ Yes, Aboriginal ☐ Yes, Torres Strait Islander ☐ Yes, both Aboriginal and Torres Strait Islander ☐ No

Applicant's Signature _____ Date _____

Payment details

☐ Please find enclosed my cheque/money order for the sum of $ _____ made payable to The College of Nursing.

☐ Please debit my: ☐ Bankcard ☐ Mastercard ☐ Visa ☐ AMEX Amount $ _____

Card No ☐☐☐☐-☐☐☐☐-☐☐☐☐-☐☐☐☐ Expiry Date _____

Cardholder's Name _____ Cardholder's Signature _____

Please post or fax your completed enrolment form to: **Customer Service Centre, The College of Nursing, Locked Bag 3030, Burwood NSW 1805, Telephone (02) 9745 7500 • Facsimile (02) 9745 7501**

Cancellation and Refund Policy

All courses are subject to a non-refundable application fee to cover administration costs. The amount of the application fee is 10% of the course cost or $25 (whichever is the greater) to a maximum of $450. Please choose your course carefully. The College cannot accept responsibility for changes in work release or personal circumstances. Students paying for their own air fares are advised to obtain travel insurance to cover potential losses in the event of course cancellation. Refunds will only be given where a minimum of ten working days notice is given of withdrawal from a course. Students are not eligible for a refund when they have transferred from another course for which they did not give the required notice. The College reserves the right to cancel or postpone any course at any time for any reason as determined by the College. Where the College cancels a course, the full course fee, including the application fee, will be refunded.

PRIVACY ISSUES: The College of Nursing collects your personal information for administrative use and to provide you with information about our activities and promotions. Please let us know if you do not wish to receive such information. You can gain access to your personal information by contacting the College's privacy officer on 9745 7500.

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